

IASPM-ANZ
Annual General Meeting 2007
Minutes
The University of Otago, Dunedin
3 December 2007

The chair declared the meeting open at 10:45am

1. Attendance and Apologies

Present: Phillip McIntyre, Jennifer Cattermole, Mark Evans, Liam Ryan, Glenda Keam, Catherine Strong, Natalie Lewandowski, Cristoforo Garigliano, Walescka Pino-Ojeda, Tony Mitchell, Mona-Lynn Courteau, Aline Scott-Maxwell, John Whiteoak, Idena Rex, Carney Lewis-Rex, Gavin Carfoot, Dan Bendrups, Denis Crowdy (Chair), John Scannell (Treasurer), Shelley Brunt (Secretary).

Apologies: Geoff Stahl, Roy Shuker, Shane Homan, Nabeel Zuberi, Katelyn Barney, Robyn Ryan and Graeme Smith.

2. Minutes of the 2006 AGM (JMC, Sydney)

After a few minor corrections were pointed out, the Chair asked if someone who attended the 2006 meeting could move the item.

Moved by Mark Evans; seconded by Phillip McIntyre.

The minutes of the 2006 AGM were accepted.

3. Executive Reports

3.1 Chair's Report

The Chair noted that it has been a quiet year for his involvement with IASPM-ANZ due to the demands of his Australian Research Council grant. The grant was also one of the reasons he has decided not to run for Chair again. He observed that during the course of the year, the Publications (web) Officer (Eve Klein) stood down due to her changes in work and study, and that no one was appointed as a replacement. Even so, the Chair said that he had been contributing to the IASPM-ANZ website but not much had been updated. In recent months, however, the Chair had re-designed the site to include forum sections and was a more useful and modern form than the previous static webpage. On another note, the chair observed that there was a solid IASPM-ANZ attendance at the international IASPM Mexico conference this year, and that this was a good indication of the ANZ region's strong commitment to the organisation. He also expressed gratitude to the IASPM-ANZ Treasurer and Secretary for their 3 years work for the organisation, and said that he has enjoyed working with the team. Finally, he thanked the Dunedin conference convenor Dan Bendrups for his tireless efforts, and said that with the well-organised concerts, scheduling and events, it was perhaps the best local conference he has attended.

3.2 Treasurer's Report

Refer to Appendix A for the full report.

Glenda Keam asked the Treasurer when the membership year begins. The Treasurer responded by saying that it is a rolling membership which begins when payment is received.

The Chair asked the floor to accept this report.

The report was passed.

3.3 Secretary's Report

The Secretary said that it was another year as usual, and that she had been fielding emails from interested members, posting notices and calls-for-papers on the e-list, and maintaining a regular presence online. She said that she had intended on producing another edition of *Soundings* newsletter during 2007, but this did not go to plan due to work commitments and her relocation to New Zealand. She noted that material had been collected from members, and she expected that the newsletter would be distributed in early 2008. The Secretary was standing down from her position, and reiterated statements made by the Chair regarding the changes to the executive. She said that she had greatly enjoyed working with the Chair and the Treasurer over the past 3 years, and thanked the New Zealand representative and the *Perfect Beat* representative. She noted that perhaps her major achievement as Secretary was the 'professionalisation' of *Soundings* from a black-and-white Word document to a more engaging format with a wide variety of content. She hoped that the newsletter would continue to change, and envisioned it working in conjunction with the new website. She concluded by adding her thanks to the Dunedin conference convenor.

4. Election of the 2006/7 Executive and Non-Executive.

The Secretary stated that she had received only one nominee for each position. She noted that the nomination for Publications (web) Officer was received after the due date, but if members did not have a problem with this, then the nomination would be accepted. She said that nominations were not needed for non-executive positions.

The unanimously-elected members were as follows:

Executive:

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| 4.1 Chair: Shelley Brunt | (nom Mark Evans; 2 nd : Roy Shuker) |
| 4.2 Treasurer: Jennifer Cattermole | (nom Denis Crowdy; 2 nd Becky Shepherd) |
| 4.3 Secretary: Katelyn Barney | (nom Gavin Carfoot; 2 nd Shelley Brunt) |
| 4.4 Publications (web) Officer: Denis Crowdy | |

Non-Executive:

- | | |
|---|--|
| 4.5 Perfect Beat Representative: Mark Evans (continuing) | |
| 4.6 New Zealand Representative: Dan Bendrups (continuing) | |

The Chair observed that it would be the first time IASPM-ANZ would have a female Chair, and that she would also be the first Australian residing in New Zealand that would be elected to this role.

5. Executive Issues

5.1 Treasurer's Accumulated Paperwork

The Treasurer noted that he had accumulated paperwork (membership forms, bank balances) which he needed to pass on to the new Treasurer. He asked if these should be shredded.

Natalie Lewandowski asked if there was a legal requirement to store it, and suggested scanning the items. The Chair acknowledged the close ties Macquarie University had to IASPM-ANZ and offered space at the university for the documents, seeing the need to keep the items.

Glenda Keam asked what the legal status of IASPM-ANZ was. The Chair said that IASPM-ANZ is an association, but with financial responsibilities. He said that the organisation did not have liability insurance, but the report needed to be filed each year. The Chair said there is a New South Wales website which outlines what IASPM-ANZ can and cannot do. He concluded the item by saying that the Treasurer should hold on to the items for the time being, and sort this out with the new Treasurer.

5.2 Banking: *John Scannell*

The Treasurer asked what would be the best way to handle the banking transfer, considering the incoming Treasurer (Jennifer Cattermole) is currently residing in New Zealand and IASPM-ANZ banks with an Australian institution. The Chair asked the Treasurer to organise this among them. Jennifer Cattermole confirmed that this would be fine.

6. Changes to IASPM Membership

The Secretary said she would be speaking on behalf of Shane Homan (member of the international IASPM executive) for this item as he was unable to attend the AGM due to an early flight.

6.1 Removal of 'Local Membership' Option for IASPM-ANZ

Reading Shane Homan's notes, the Secretary said that branches were no longer allowed to split membership into 'local' and 'international' categories. She said that the idea was that a single fee was to be paid to branches, which would pass it on to a central, international committee (yet to be organised). There were, however, no changes to the split between waged/unwaged/student. IASPM-ANZ needed to discuss this new membership fee structure to ensure enough money was still flowing to the local branch.

The Chair asked the floor for comments or queries regarding the item. Tony Mitchell asked what the current international membership fee was. The Treasurer replied by saying it was AUD \$50 per year for international membership. He referred the floor to his report, and said that IASPM-ANZ pays US \$20 per member per year to IASPM for full-fee paying members. John Whiteoak asked if there were currently student discounts for international membership, and the Treasurer said that there were. Mona-Lynn Courteau noted that the Treasurer's report indicated that most IASPM-ANZ members hold international membership.

Tony Mitchell said that he once served as international membership secretary for IASPM and would like to comment on this issue. He noted that the two-tiered (local and international membership) was designed for postgraduate students who were not able to travel to the international conferences. The international membership allowed for international conference attendance, and access to the international e-list. He said that international conferences were a great expense for postgraduate students and those without regular employment, and said that the local membership benefitted those who were not able to attend the conference. He also noted that only a few branches of IASPM had a 'local membership' option, and that IASPM-ANZ retained it for the above reason – this allowed new members, who only intended on coming to local conferences, to join.

Aline Scott-Maxwell concurred that it was a long way for Australians and New Zealanders to travel to the northern hemisphere for the international conference. She asked again why we need to re-assess the viability of the local membership category. The Chair responded by saying that it was not financially tenable for IASPM-ANZ. Dan Bendrups stated that this issue was debated at length at the Mexico conference. He said that local memberships were problematic, as the international branch was not sure how much the local branches needed to pay as a 'top up' to the international IASPM. The proposal to remove the local membership category was so that world-wide branches could be inline: membership could be handled centrally. He noted that the international committee voted for this.

Motion: to remove the local membership option.

Moved by Dan Bendrups; seconded by Catherine Strong.

Motion passed.

6.2 Review the Merits of the 3-year Discount System for Membership

Reading Shane Homan's notes, the Secretary asked if the 3-year discount system for membership was cost-effective. She noted that Shane Homan had suggested that IASPM-ANZ had not attracted enough new members to make the discount worthwhile for the organisation. The Treasurer said that there needed to be an incentive for local members to keep up their memberships,

but if the international executive thought it was worth considering, then it should be discussed. Dan Bendrups said that he prefers to pay in advance. The Chair asked the floor if there was support for Shane Homan's motion. The floor provided further discussion and determined that the system was indeed cost-effective for various reasons.

Motion: to remove 3-year discount system for membership.

Motion not passed.

7. Publications: Update on the Dunedin conference proceedings

Dan Bendrups thanked the floor for making the conference successful and said that there were approximately 65 attendees. He said that many had already submitted papers for the conference proceedings and said he would be in contact in 2008. He acknowledged the benefits of conference proceedings in order to justify attendance to University employers and he had created a 'paper trail' in case anyone needed to question the validity of the proceedings or the process. He recapped the requirements for submission (under 4,000 words, 2-3,000 would be preferred) and stated that he has put aside funds to help with printing. He said it should be ready before the next IASPM-ANZ conference, or late 2008.

Dan Bendrups said that a plan was in place for a blind, peer-review process. Glenda Keam said she was pleased that the proceedings would be peer-reviewed, as it made a large difference to the amount of money her institution was able to give her to attend the conference. John Whiteoak and Aline Scott-Maxwell agreed and said that they are only reimbursed because there will be proceedings produced.

Cristoforo Garigliano asked how the peer-review process would be organised. Dan Bendrups said that he would form a committee to review the submissions. Mark Evans said that in the past, reviewers who were not at the conference were selected as reviewers, so that there was not any perceived bias. The Chair said that the editors of the proceedings have a responsibility to themselves and IASPM, and that papers that were deemed unsuitable would be rejected.

Idena Rex queried how the proceedings would be dealing with multimedia content. Dan Bendrups said that this question also arose in Mexico. A proposal was made at the 2005 IASPM Rome conference that the proceedings would be a CD with multimedia content but this undertaking was difficult, leading to the project taking a long time, due to permissions, rights, formatting and files differences. He said that with these problems in mind, it has been decided that the 2007 IASPM-ANZ proceedings would be text-only. The Chair also observed that the proceedings needed to be guided by the Australian DEST categories, and the equivalent categories for New Zealand. He said that it would be useful to discuss possibilities for multi-media proceedings for the 2008 IASPM-ANZ conference. Dan Bendrups agreed and said that it would be useful to publish papers that used a variety of media and not just text.

8. IASPM-ANZ Conference 2008

8.1 Proposal for host: Griffith University (Queensland, Aus)

Gavin Carfoot said that Griffith University would be happy to host the conference, but warned that there could be some internal politics involved, as both the CPIC and the Queensland Conservatorium will want to claim affiliation. He said that whichever institution offered the most financial support could claim affiliation.

Dan Bendrups said that Gavin Carfoot could liaise with him and the IASPM-ANZ executive and to see how the 2007 conference in Dunedin was organised. The Chair said that IASPM-ANZ could offer some funds.

8.2 Venue

Gavin Carfoot said that two venues—Southbank campus in Brisbane city, and the Gold Coast campus—would be available. He said that he had discussed this issue with a few people, such as the Secretary, and that the Southbank campus would be preferable due to ease of access, and proximity to accommodation, cafes, and transport.

8.3 Time of Year

Gavin Carfoot said that he thought the Musicological Society of Australia was holding its conference from 4 to 7 December 2008 and it would be wise to avoid these dates for IASPM-ANZ. He called for suggestions from the floor.

Dan Bendrups noted that universities, poly techs and other institutions in New Zealand did not share a similar, nation-wide 'break period' during the year that Australia did. He also called for a fixed time of year that IASPM-ANZ conference are to be held, noting that international conferences tended to be held in the middle of the year. Aline Scott-Maxwell said that it was not fixed because this allowed for year-to-year flexibility. The floor discussed this issue and suitable date periods.

The Chair asked that a fixed date not be determined at this meeting, asking that the IASPM-ANZ executive and the conference committee sort this out, with feedback from members via the e-list. He noted, however, that there was a consensus that September was a suitable time of year, as a general compromise.

8.4 Proceedings for 2008

Gavin Carfoot said that there was an option for Cambridge Scholar's Press to produce proceedings. He noted that there were some advantages and disadvantages with this arrangement, but that the Musicological Society of Australia has maintained a good relationship with it. The Chair thanked Gavin Carfoot for offering to host the next conference and said that proceedings could be discussed at a later stage.

9. IASPM-ANZ 2007 Conference Postgraduate Prize (Best Conference Paper)

The Chair said that the judging committee (Shane Homan, Tony Mitchell, Kirsten Zemke-White and Shelley Brunt) had, between them, attended the postgraduate papers presented at the conference.

The following postgraduates received Honourable Mentions: Sarah Chalker, Christopher Coady, and Mona-Lynn Courteau.

The winner of the 2007 IASPM-ANZ Postgraduate Prize was Michelle Phillipov. The prize included AUD \$100 and a subscription to *Perfect Beat*. The Chair thanked the judging committee for accommodating their own conference schedule to attend the postgraduate presentations.

10. Other Business

10.1 Postgraduate Discounts for Conference Travel

Tony Mitchell commented on whether this scheme (assisting postgraduate presenters with travel expenses) was implemented for the Dunedin conference. The Treasurer apologised and said that he forgot to publicise this offer, which usually consisted of a \$100 reimbursement (money goes toward membership fees, if necessary, and a \$40 difference is left over). The Secretary asked if it was preferred if postgraduates provide travel receipts, and the Treasurer said that perhaps this would be suitable in the future.

The Chair questioned the benefit of the postgraduate discount scheme, based on his experience at Macquarie where student receive up to AUD \$2,500 a year for travel. The floor agreed that that was rare. Tony Mitchell said that an application process needs to be implemented for IASPM-ANZ. The Chair said that we are bound to retrospectively distribute the fund to postgraduates presenting at the Dunedin conference.

ITEM TO ACTION:

The committee will inform postgraduate members that anyone who attended and presented at the Otago conference may apply to have some of their funds reimbursed per the IASPM-ANZ guidelines regarding subsidy.

10.2 Proceedings for the Sydney 2006 IASPM-ANZ Conference

Aline Scott-Maxwell asked about the timeline for the conference proceedings. Mark Evans said that the proceedings committee was trying to catch up, but it was still receiving submissions until 15 January 2008 for inclusion in the Sydney conference proceedings.

The Chair noted that there was some discontent from the floor and said he could like to clarify some issues. He said that the proceedings committee had two meetings in a row about the publications, but then everyone took a step back from involvement which meant that Mark Evans and Ian Collinson were left to do all of the work. The Chair called for help from postgraduates and

early career researchers to help with this. The Treasurer said he could assist with editing. Mark Evans said that it was difficult to find money for the proceedings and that he was in contact with the publishers. Dan Bendrups said that he had budgeted approximately NZD \$1,000 for printing (etc) for the 2007 proceedings. The Chair noted that IASPM-ANZ budget for the ISBN, and Dan Bendrups said that he would be looking to IASPM-ANZ for this.

10.3 IASPM 2009 Conference

The Secretary said that Shane Homan had left details regarding the next IASPM international conference. It would be held in Liverpool, UK, with the theme 'Popular Music Worlds, Popular Music Histories'. The call-for-papers would be in January 2008.

The Chair asked the floor if there was any further business.
The Chair declared the 2006 IASPM-ANZ AGM closed at 11am.

**– Appendix A –
Treasurer’s Report, Item 3.2**

1. BALANCE

Balance at 2006 AGM (25 June 2006)	= \$4768.40 (22 June)
Current balance (as of 28 November 2007)	= \$7335.64

2. CONFERENCE 2006 (Sydney) EXPENSES

Conference Fees/Income: = \$3415

Breakdown:

14 @ \$130 (& Denis to sort out for server costs)	= \$1820
11 @ \$100	= \$1100
1 @ \$65	= \$65 (one day)
10 @ \$30 (owed \$700 MQ balance of \$70 X 10)	= \$300

However based on attendance,
it should have actually been = \$4310 (based on attend. list)

Total OWED = \$895

OWED = \$195
(non-payers: culprits list available)

MQ Subsidies = \$700
(Have deal worked out with Mark Evans of DCMS for publishing expenses; have correspondence)

Conference Expenses:

Costs - Avocado (Catering)	= \$1980
- Hippo Lounge (Lunch)	= \$666 x 2 days
- Coffee Dans (Morning Tea)	= \$750
- Gift Vouchers	= \$100 (for JMC staff)
- Vegan Sandwiches	= \$60
Costs	= \$4222
BALANCE	= \$807

However, including MQ subsidy deal/publication trade-off actual balance was (\$107)

3. OTHER EXPENSES (YEAR 2006-2007)

Bank Fees (since 2006 AGM)	= \$18.55
IASPM.org.au Server Costs (Reimbursed Denis Crowdy)	= \$137.69
Publication of 2005 Proceedings (already accounted for in Section 1) - Details of the IASPM 06 Conference reimbursement outlined below.	= \$500

Mark Evans of the DCMS Macquarie proposed the following:

- a) We cancel the \$700 debt to IASPM from DCMS
- b) \$500 goes towards publication of 2005 proceedings
- c) \$200 gets set aside for 2006 proceedings (which we are about to put call for papers out)

Meaning that IASPM-ANZ will owe DCMS \$300 when it comes time to print the 2006 proceedings (again as co-publication between Perfect Beat and IASPM ANZ, and again IASPM keep all receipts from sales).

4. INTERNATIONAL FEES (YEAR 2006-2007)

International subscription fees for the 2006-2007 year were paid on 30th August 2007 by Telegraphic Transfer. Membership numbers did not increase substantially over the 2006-2007 year, and due to the fact that some memberships were no longer eligible to pay international dues I only included those members who were fully paid up for the year period following the last international payment for 2005-2006 (4th October 2006 for \$A911.71/\$US650).

International Dues for 2006-2007 were	= AUD \$977.57
Total subscription payment	= US \$770 (\$A947.57)
Telegraphic Transfer Fee	= AUD \$30
TOTAL	= \$977.57

For sake of comparison

- Intl Dues for 04-05 were \$1200.92
- Intl Dues for 05-06 were \$911.71
- Intl Dues for 06-07 were \$977.57

5. MEMBERSHIP BEAKDOWN

IASPM Australia-New Zealand currently has 76 members, consisting of:

- a) 34 full international members
- b) 11 full local members
- c) 25 student/unwaged international members
- d) 6 student/unwaged local members

The total deposits into the IASPM bank account over the last year for memberships amount to **\$3899.94**. This figure represents membership payments (but after online transaction payments).

6. GENERAL COMMENTS

I have not listed the charges taken out of each Paypal and Paymate transaction, the proportion is small, and the convenience of such payment is probably more beneficial to getting fees paid than the old cheque in the mail method. Still, this only represents a minority of IASPM-ANZ transactions as most elect to transfer via online banking which costs us no transaction fee.

In fact in my time as treasurer over the past three years I have tried to migrate as much IASPM-ANZ treasury business to the internet as I possibly could. I instigated several online bank accounts and made the details of these available to all members. In general the bulk of transactions are completed via the internet. I think that internet based transactions help to process memberships more expediently, and with far less hassle and with minimal cost to IASPM-ANZ. Whereas previously I would have to get the odd book of stamps, those transaction costs are instead taken up by online banking institutions. These expenditures might add up to more than the old method of collecting cheques and positing them – but that process was fraught with hazards (like treasurers memory). With the online process I am able to keep on top of IASPM-ANZ treasury business more effectively.

Anyway, finally I will announce that I am choosing to stand down from the position this year as I feel that its time for someone else to experience the thrills of local and international banking. I would like to thank the previous treasurer, Alison Huber, for her help and guidance, and the many emails that she wrote to me offering help in the early days of my incumbency. I will extend this gesture to the next elected treasurer. I would also like to thank IASPM-ANZ for its support over this time, and look forward to a continuing relationship with the organisation. In particular, I would like to thank fellow executive members, Denis Crowdy and Shelly Brunt who were elected to the executive with me as Chair and Secretary, respectively, and who have made the experience particularly enjoyable.